



Job Opportunity with SAMIC Plc.

With the need of expanding the coverage areas of business operations as the result of the growth in its micro-finance business, SAMIC Plc is looking for qualified and dynamic candidates for various positions as follows:

Branch Managers (BM)

1. Kampong Thom Province
2. Siem Reap Province

Responsibilities:

- ◆ Lead and manage the daily operations of the branch under his/her authority to achieve the target and plan as assigned with efficient and effective results;
- ◆ Coordinate all branch staff in preparation of Plan of Action (PoA) to achieve the branch's Target;
- ◆ Evaluate staff performance on a semi-annual and annual basis and report to the provincial Manager;
- ◆ Guide and advise all branch staff on the time management, Check daily staff attendance;
- ◆ Conduct regular spot check on staff's performance in the office and field and also motivate staff to improve their performance;
- ◆ Motivate staff to improve their performance;
- ◆ Organize monthly meetings, including staff trainings on existing and new policies and instructions to ensure correct implementation;
- ◆ Perform other tasks the branch as may be assigned by the provincial Manager.

Requirements:

- ◆ BBA or higher education in Finance & Banking, Management, Accounting, Marketing or the related field.
- ◆ At least 5 years' experience in Micro-Finance operations
- ◆ Knowledge in English and computer skill will be an advantage
- ◆ Strong leadership skills

Application Information

Interested applicants are invited to submit a cover letter together with updated CV, a recent photograph (4 x 6), and **expected salary** to **DHRM in charge Recruitment and Training** of **SAMIC PLC** at the address below:

Head Office in Phnom Penh:

#C 57-61, St. Cheerfulness, Sangkat Tuek Thla, Khan Saensokh, Phnom Penh. E-mail to:

DHRM-keo@samic.com.kh, or www.samic.com.kh

Tel: 071 326 2222, 093 80 76 88.

Closing Date: 30 August 2018

Women and disable persons are encouraged to apply. Only short listed applicants will be contacted for interview.