



Job Opportunity with SAMIC Plc.

With the need of expanding the coverage areas of business operations as the result of the growth in its micro-finance business, SAMIC Plc is looking for qualified and dynamic candidates for various positions as follows:

Positions	Location
1. Credit Officer (45 post)	Saen Sokh Branch, Kampong Speu Branch, Kralanh Branch, Kampong Thom Branch, Baray Branch, Kandal Branch, Siem Reap Branch, Stoeng Hav Branch, Preahsihanouk Branch, Kampong Trach Branch, Banteay Meas Branch, Takeo Branch, Angkor Chey Branch, Puok Branch, Sa Ang Branch, Kampot Branch and Kep Branch.
2. Credit Officer Volunteer (9 posts)	Saen Sokh Branch, Kampong Speu Branch, Kampong Trach Branch, Kampot Branch, Preahsihanouk Branch, Kampong Thom Branch, Siem Reap Branch.

I. Credit Officer

Responsibilities:

- ◆ Prepare and implement Plan of Action (POA) as to adhere to SAMIC's credit policies and procedures;
- ◆ Prepare weekly and monthly work plan including repayment collection and disbursement to get approval from TL/SCO and/or BM;
- ◆ Build network with local authorities such as Chief of *Village*, *Chief of Commune*, *Chief* of Police and other MFI operators in the areas;
- ◆ Promote SAMIC's products and services to target clients at potential areas and assist other COs to conduct group promotion as requested by TL/SCO and/or BM
- ◆ Ensure 100% of loan utilization by clients are checked;
- ◆ Conduct field research on client's satisfaction survey, Strengths, Weakness, Opportunities and Threats (SWOT) analysis of SAMIC's competitors in the operational areas and send report to TL/SCO and/or BM for consolidation and submission;
- ◆ Prepare monthly report as may be assigned by the TL/SCO and/or BM.

Requirements:

- ◆ High School graduate, Associated Degree, fresh graduated or under graduate students in university specialize in Finance and Banking, Accounting, Marketing or Agricultural Economy and management.
- ◆ Good communication and interpersonal skills

II. Credit Officer Volunteer

This is the great opportunity to learn to the real practice in micro-finance operations skills in a short period of time and is also an opportunity to become a fulltime staff of SAMIC Plc.

Requirements:

- ◆ High School Certificate, Associated Degree, fresh graduated or under graduate students in university specialize in Finance and Banking, Accounting, Marketing or Agricultural Economy, and management;
- ◆ Hardworking, strong commitment, and willing to learn new things
- ◆ Initiative and innovative idea
- ◆ Honest and friendly

Head Office in Phnom Penh:

#C 57-61, St. Cheerfulness, Sangkat Tuek Thla, Khan Saensokh, Phnom Penh. E-mail to:

DHRM-keo@samic.com.kh, or www.samic.com.kh

Tel: 071 326 2222, 093 80 76 88.

Closing Date: 30 August 2018

Women and disable persons are encouraged to apply. Only short listed applicants will be contacted for interview.